

CIMSPA Annual General Meeting 2025

Form of Proxy

When is the Annual General Meeting?

The Chartered institute for the Management of Sport and Physical Activity (CIMSPA) (“the Company”) will be hosting its 12th Annual General Meeting (AGM) on 10 September 2025.

The AGM will be held virtually and will run from 2:30-4pm.

Notes to the proxy form:

Before completing this form, please ensure you have read and understood the explanatory notes below.

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend and speak at a general meeting of the Company. Full Members will also be able to appoint a proxy to vote on their behalf at the general meeting should a vote be required. You can only appoint a proxy using the procedures set out in these notes.
2. Appointment of a proxy does not preclude you from attending the meeting and voting yourself. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. To appoint as your proxy a person other than the Chair of the meeting, insert their full name by completing the form below. If you sign and return this proxy form with no name inserted in the box, the Chair of the meeting will be deemed to be your proxy. Where you appoint as your proxy someone other than the Chair, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chair and give them the relevant instructions directly.
4. To appoint a proxy using this form, the form must be completed, signed and dated by the CIMSPA member and delivered to the Company by post at CIMSPA, Sport Park, 3 Oakwood Drive, Loughborough, LE11 3QF or by email to compliance@cimspa.co.uk by noon on 03 September 2025.
5. Individuals other than the Chair being appointed as proxy will be required to register to attend the AGM by contacting compliance@cimspa.co.uk.



E info@cimspa.co.uk **T** 03438 360200 **cimspa.co.uk**

Chartered Institute for the Management of Sport and Physical Activity,
SportPark Loughborough University, 3 Oakwood Drive, Loughborough, Leicestershire LE11 3QF

Incorporated by Royal Charter Charity Registration No. 1144545 Company Number: RC000849

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For use at the Annual General Meeting of the Company to be held virtually on Wednesday 10 September 2025 at 2:30pm (UK time).

Your Name	
Your Address	
Your Membership Number	

I (being a member of the Company) appoint the Chair of the meeting or (see note 3)

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as my proxy to attend, speak, and vote (voting only applicable for Full Members), on my behalf at the Annual General Meeting of the Company to be held on Wednesday 10 September 2025 at 2:30pm and at any adjournment of the meeting.

The following statement is only applicable to Full Members of the Company - My proxy will vote or abstain from voting at his or her discretion and I authorise my proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is properly put before the meeting.

Signature:

Print Name:

Date:



[E info@cimspa.co.uk](mailto:info@cimspa.co.uk) [T 03438 360200](tel:03438360200) [cimspa.co.uk](https://www.cimspa.co.uk)

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